RugbyConnect
Guide to Registering

Section 1: Membership on RugbyConnect

(sometimes known as Sportlomo)

RugbyConnect is the online administration system for clubs affiliated to the IRFU.

All adult players and coaches[1] will need to **register** or **renew** their membership each season in order to participate in rugby activities.

Assistance

For assistance with RugbyConnect, please contact your **Club Welfare Officer** in the first instance or your Spirit of Rugby Officer:

- Connacht: Laura Scuffil – laura.scuffil@connachtrugby.ie
- Leinster: Billy Phelan– billy.phelan@leinsterrugby.ie
- Munster: Siobhan Barrett – siobhanbarrett@munsterrugby.ie
- Ulster: Kerry Spence – kerry.spence@ulsterrugby.com

Creating Your Account

All coaches will need to registered with their club before applying for a vetting credential. There are 2 ways that you can register with your club.

1. **Registering through** https://rugbyconnect.irfu.ie/
   Select the province your club is located in. Then scroll down and select the club you wish to register with, followed by the role you are registering for. **If you will be carrying out more than one role, you can add additional roles once your account is created.**

[1] Term applied to all roles within rugby taking responsibility for supporting the development of children or adults playing the game. Individuals may have other names or roles such as 'helper', 'assistant', 'manager' etc.

2. **Registering through your club's direct link**
   Some clubs may distribute a direct registration link to their members and ask you to sign up using it.

Upgrading Your Membership

If, for example, you need to register as a player and also as a coach, you will have to choose to sign up with one of the forms first e.g. Player.

Then to add the coach role, you need to log into your Sportlomo account, on your 'Home' page select '**Upgrade / Add Category'**. From here you will add the coach form and be presented with any additional questions from the coach form that were not captured in the player form. Similarly, if you had originally signed up as a coach, you would select 'Upgrade / Add Category', and add the 'Player form'.

Section 2: Logging into your account

Once you have created your account you can log in at any time to amend or edit your details:

https://irfu.sportsmanager.ie/sportlomo/users/login

or https://rugbyconnect.irfu.ie/ - select *Member Login* at the top of the screen.

Points to note:

- Some details can only be amended by your Branch, such as Date of Birth and IRFU ID number.
- All details stored in our system are secure and follow the IRFU data provisions: https://www.irishrugby.ie/privacy-policy